

**WILLIAMSWOOD CONDOMINIUM ASSOCIATION  
BOARD MEETING MINUTES  
SEPTEMBER 13, 2017**

The meeting was called to order at 4:00 p.m. by President Carolyn Else. Board members present were: Vice President Karen Renaud-Williams and Secretary Gary Peterson. Condo owners in attendance: Larry Smith, 10B, Janet Welsh, 16A, Peg Greer, 12B, and Pam Asberry, 9B.

The minutes for the August 23rd meeting were motioned for approval and seconded by board members.

The financial report was given via email by Lisa Dillon for August, 2017: Operational account is \$17,370.85, insurance reserve is \$7,060.43, money market account is \$121,790.59, and the petty cash account has \$300.00.

**Maintenance and Repair - Carolyn**

Topics reviewed:

- The fence along 27<sup>th</sup> street needs replacing; bids will be sought for the 384 feet of replacement,
- Board agreed to cover the cost for sump pump replacement at 13B,
- Bid from Sealtech Asphalt for \$19,706 was approved by the board for asphalt cracks and repair work scheduled for Sept. 25 -27,
- Williamswood sign painting and the addition of the numerals 8801 added to outside fence discussed,
- The addition of a sign on the clubhouse was discussed,

Bob Sauve will be able to address some of the above.

**Landscaping**

Topics reviewed:

- Tree roots around buildings 7, 5A and 16A need to be looked at,
- More weeding needed in various areas,
- Tree branch trimming along west fence,
- Bushes need trimming or replacement by building 6,
- Sprinkler head adjustments and alignment needs to be addressed.

**New Business**

Units for sale: 16B, 6A, and 10A have sold. 1B is to be listed for sale.

Private areas behind 3A and 14A may need some attention to meet association's requirements for maintenance of private areas. The owners are to be informed of their responsibility for care and up-keep.

Estate sale parking procedures was discussed.

Annual meeting scheduled for October 18<sup>th</sup> at 05:00 p.m. Pizza will be provided for attendees.

The meeting was adjourned at 5:00 p.m.