

WILLIAMSWOOD CONDOMINIUM ASSOCIATION  
BOARD MEETING MINUTES  
APRIL 18, 2018

The meeting was called to order by president Carolyn Else. Board members present were Norm Wall, at-large; James Williams, vice-president; Susan Fish, secretary. Condo owners in attendance were Jan Loomis, 12A, Larry Smith 10B, Dorothy Moe 1A, Peg Greer, 12B.

Minutes for the meeting of March 21, 2018 were read and approved. Financial reports were verbally given by Carol Burton of DCM.

REPORTS:

**FENCE REPLACEMENT:** Replacement of the fence along 27<sup>th</sup> St will begin Monday April 23<sup>rd</sup>. The project will take approximately 3-4 days to complete. There was some discussion about keeping the boards from the old fence to use for repair of other fencing around the community for smaller repairs. Carolyn will discuss salvaging with Bob Sauve.

**BEAUTY BARK:** Carol is planning to order the bark and will discuss this with Bob as he and Abel will spread the bark in the common areas. There will be several piles of Beauty Bark around the community during this time. Order will be placed soon for that.

**MOSS:** Larry Smith raised the question of using copper sulfate application on the roofs. He will research the details of that product and relay the information at the next meeting.

**ASPHALT:** SealTech Asphalt will be here 5/29 and 5/30 to patch and complete the repair work and sealing. Prior to that will be a walk-through of the community with SealTech, Carolyn and Jim. Carolyn and/or Jim will also notify the mail carrier or USPS that there may not be access for mail on the day of sealing (5/30). Carol Burton will notify the residents by postal mail of the days this will take place and to remind all residents that cars will need to be garaged or off-site that day. There will be fliers posted and a notice on the website as well.

NEW BUSINESS:

It was decided to mount a sealed suggestion/comment box near the front door. All residents can use it for suggestions, comments, questions or other communication. A rough draft of a resident survey was presented by Susan Fish. The survey will determine if the residents are interested in more social activities, clubs, lectures, day trips, etc. The form will be sent by Carol or other DCM staff via postal mail and can be completed and placed in the new suggestion box or can be sent via email back to Susan Fish. A new list of residents and contact information was presented by Carol. She will also do a second list that arranges the residents in order of unit numbers plus she will send those lists via email attachments to us. Carol was given two addresses of units with questionable appearances, she will follow through with a letter to these owners.

Meeting was adjourned at 5:00 PM, Next meeting planned for 5/18/18 at 4:00 PM.