

WILLIAMSWOOD CONDO ASSOCIATION  
BOARD MEETING MINUTES  
JULY 18, 2018

The meeting was called to order by president, Carolyn Else at 4:00 PM. Board members present were vice-president, James Williams; Secretary, Susan Fish; at-large, Norm Wall. Residents in attendance were Jan Loomis, 12A; Ron Bennett, 7B; Peg Greer 12B; Karen Renaud-Williams 7A; Dorothy Moe 1A, Pete Langdon 11B. Carol Burton of DCM was present as well..

Minutes of the May 2018 meeting were read and approved.

**Financial Report** was verbally presented by Carol Burton. James Williams had some questions about sewage and storm drains expenses and Carol explained usage charges for individual units and the community in general.

**Reports:**

Discussed recent street repairs and resurfacing, all present were satisfied with the results.

Carol reported that building pressure washing was in progress and James suggested a note be sent to the residents to inform them of the washing. Peggy Greer stated one side of her building was especially dirty, Carol noted that. Pete Langdon had questions about frequency of gutter cleaning and painting. Carolyn explained there is no set schedule, this is done as the needs arise. Carol will send a note to residents as suggested and will also remind our residents we have a comments box in place for suggestions, comments and work order requests.

**New Business:**

Karen Renaud-Williams had an informative and interesting report about a recent consultation she had with our local Master Gardeners. This group, a Pierce County extension, is managed by WASU and is a service provided free of charge by trained volunteers. Karen provided us with a hard copy list of suggestions and this is attached to the hard copy of the meeting minutes. For now to start our program to improve soil and lawn conditions, Peggy Greer and Karen will do more research and also talk to local nurseries and landscapers about soil and lawn fertilizers and the costs for professional applications. They will give us further information and reports at our next board meeting.

Meeting was adjourned at 5:00 PM and after the residents left the board met for an Executive Board Meeting at 5:02 PM. The board voted to start the process ASAP to file a lien against a Williamswood property that is in arrears for COA dues. This meeting was adjourned at 5:12 PM.

Next Board Meeting will be 8/15/18 and will include a Budget Meeting. The annual community meeting will be discussed and a date will be determined for that as well.