

WILLIAMSWOOD COA BOARD MEETING

JULY 1, 2020

The meeting was called to order by president James Williams at 10:00 AM. All board members were present as well as Bob Sauve of Vista Construction. Carol Burton of DCM was present via telephone conference call. We are still following CDC guidelines and limiting the amount of people in the room and staying socially distant.

Previous meeting minutes from 5/27/2020 were approved.

Financial report was verbally presented by Carol Burton, a copy of the balance sheet will be included in the hard copy mailing of these minutes.

Maintenance: The crawlspace inspections are almost complete and should be finished by 7/20/2020. Bob can give us a list of issues that need repair or resolution and from there we will most likely contact a commercial company to do the needed work.

The security gate is again broken down, Jim is in the process of repairing it and is waiting for the parts.

The locations of the water shut-off valves are still being worked on,

Beauty bark spreading is completed, all agreed it looks neat and attractive.

Sprinkler system is activated, adjustments are still ongoing and Malone's is still doing their part of the system as well.

The owner of unit 10A has made it known there are feral cats finding their way under the house and using the area as a litter box and living space. Jim contacted Bob about this who stated he would assess this ASAP and Jim will talk to the owner about this problem so it can be quickly resolved.

Admin: A comprehensive list of maintenance items we would like to be completed regularly has been sent to Bob Suave for his consideration and pricing if he decides to proceed with these tasks in addition to the landscaping.

Admin con't: We now have an effective and attractive Notification Board near the mailboxes. Notices and announcements will be there as will blank copies of work request forms which can be filled out and then placed in the white box which is located near the waterproof notice box. The whole project was conceived and completed by our president James Williams. Thank you Jim!

Bids have been submitted to us from commercial gutter companies (Lincoln Gutters and C.R. Gutters) for gutter and downspout replacement for the community. The better estimate comes in from Lincoln at \$29,192. Carol will contact Lincoln and a representative will come to meet with James Williams and Pete Langdon to give us a detailed explanation and itemization of this work along with a written and signed proposal for the short and long terms.

Bob Sauve will contact Slabjack Concrete Leveling since they have repaired several areas in our community in the past to determine if there is still any guarantee in place, and to arrange for inspection and estimate for needed work.

Meeting adjourned at 11:25 AM.

Next meeting will be August 12, 2020 at 10:00 AM